

**HARGREAVES INDUSTRIAL SERVICES (HK) LIMITED/ACCESS SERVICES (HK) LIMITED CONDITIONS/HARGREAVES POWER SERVICES (HK) LIMITED
CONDITIONS OF CONTRACT FOR CONTRACTORS**

1.1 In these Conditions, the following expressions shall have the following meanings:

"Company" means either Hargreaves Industrial Services (HK) Limited (CR No: 1611135) which has its registered office at Suites 1307-09 One Citygate, 20 Tat Tung Road, Tung Chung, Lantau, Hong Kong or Access Services (HK) Limited (CR No: 2579141) which has its registered office Suites 1307-09 One Citygate, 20 Tat Tung Road, Tung Chung, Lantau, Hong Kong or Hargreaves Power Services (HK) Limited (CR No: 2906738) which has its registered office at Suites 1307-09 One Citygate, 20 Tat Tung Road, Tung Chung, Lantau, Hong Kong as is more particularly detailed in the Contractor Works Order;

"Conditions" means these terms and conditions of contract for the supply of works and services by the Contractor;

"Confidential Information" means any and all information provided by either party under the Contract that is either: (a) marked as being confidential; and/or (b) any and all information or data disclosed (whether in writing, orally or in any other form, digital or otherwise) and whether directly or indirectly disclosed by one party to the other party, that is of a type that may reasonably be considered confidential, including without limitation, the terms and conditions of the Contract, any Specification, drawings, samples or other documents provided by one party in respect of the Works and the existence of the relationship between the Company and the Contractor;

"Contract" means the contract between the Company and the Contractor for the execution of the Works, comprising:

- (i) these Conditions, together with any documents referred to herein; and
- (ii) the Contractor Works Order and any special conditions, Specification or other documents referred to therein.

"Contractor" means the person, firm or company supplying the Works;

"Contract Price" means the sum stated in the Contractor Works Order as being payable by the Company to the Contractor as the consideration of the execution of the Works in accordance with the Conditions;

"Contractor Works Order" means the order for the Works, to be provided by the Company to the Contractor;

"Customer" means the person, firm or company for whom the Company has entered into a contract with for the supply of the Works;

"Hong Kong" or **"HK"** means the Hong Kong Special Administrative Region of the People's Republic of China;

"Intellectual Property Rights" means any and all intellectual property rights protected under the law anywhere in the world, including without limitation, patents, designs, copyright, trade marks, know-how, technical information, rights in data and database rights (whether registered or unregistered or any applications for registration) whether now known or future;

"Loss" means any and all loss, damage, costs and expenses (including legal expenses and disbursements) arising from any and all liabilities, obligations, awards, actions, claims, demands and/or proceedings

whatsoever and howsoever caused or arising and whether or not such losses were reasonably foreseeable at the time the Contract was made;

"Machinery" means any plant and/or machinery belonging to the Contractor and/or any third party under the Contract;

"Maintenance Period" means the period (if any) specified in the Contractor Works Order during which the Contractor is to provide the Maintenance Services in respect of the Works Deliverables and/or any plant and/or equipment provided by the Contractor as part of the Works;

"Maintenance Services" means the support and maintenance services to be provided by the Contractor during the Maintenance Period in respect of the Works Deliverables and/or any plant and/or equipment provided by the Contractor as part of the Works, as specified in the Contractor Works Order;

"Project Manager" means the manager appointed by the Company to oversee the Works;

"Site" means the location where the Works are to be executed by the Contractor;

"Specification" means any specification set out in the Contractor Works Order;

"Working Day" means any day other than a Saturday, Sunday or public holiday in Hong Kong when licensed banks in Hong Kong are open for normal banking business;

"Works" means the engineering and/or construction works or services, and/ or general supply of labour and/or supply of Machinery to be performed and/ or provided by the Contractor (including without limitation, the delivery of the Works Deliverables and the provision of the Maintenance Services) in accordance with the terms of the Contract, as more particularly set out in the Contractor Works Order;

"Works Deliverables" means all the plant, equipment, materials, structures, buildings, erections and/or any other deliverables to be provided by the Contractor in the course of executing the Works, as more particularly set out in the Contractor Works Order; and

1.2 In these Conditions:

1.2.1 a reference to any statute, enactment, order, regulation or other similar instrument shall be construed as a reference to the statute, enactment, order, regulation or instrument as amended by any subsequent statute, enactment, order, regulation or instrument or as contained in any subsequent re-enactment thereof;

1.2.2 the singular includes the plural and vice versa;

1.2.3 headings are for ease of reference only and shall not affect the interpretation or construction of these Conditions; and

1.2.4 any list of examples following the word including shall be interpreted without limitation to the generality of the preceding words.

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- 1.3 The Conditions shall apply to all Contractor Works Orders made by the Company for the Works and are the only Conditions upon which the Company is prepared to deal with the Contractor. No terms or conditions endorsed upon, delivered with or contained in any documents submitted by the Contractor to the Company shall form part of the Contract and the Contractor waives any right which it otherwise might have to rely on such terms and conditions.
- 1.4 If there is any conflict between the provisions of, or documents forming, the Contract, the following order of prevalence shall apply (unless expressly stated otherwise in the Contractor Works Order):
- 1.4.1 firstly, the Contractor Works Order;
- 1.4.2 secondly, these Conditions; and
- 1.4.3 finally, any other documents referred to in the Contractor Works Order.
- 2 EXECUTION OF THE WORKS**
- 2.1 The Contractor shall carry out and complete the execution of the Works in accordance with the Contract.
- 2.2 The Contractor shall undertake the Works with proper skill and care and in accordance with any agreed standards of performance and requirements set out in the Contractor Works Order and shall comply with all applicable laws, legislation, statutes, ordinances, regulations and rules including those of the Government of Hong Kong, the Hong Kong Fire Services Department and the Electric Supply Company.
- 2.3 The Contractor shall meet the performance dates specified in the Contractor Works Order and the time for performance by the Contractor shall be of the essence for this Contract.
- 2.4 The Contractor warrants to the Company in respect of the Works Deliverables provided by the Contractor that such deliverables shall be free of defects and shall comply with any agreed Specification for a period of twelve (12) months from the date of completion of the Works unless otherwise specified in the Contractor Works Order.
- 2.5 In respect of Works Deliverables provided by the Contractor or other third parties, the Contractor shall use reasonable endeavours to procure that the Company and the Customer shall obtain the benefit of any third party warranty given to the Contractor.
- 2.6 The Contractor warrants and represents to the Company that:
- 2.6.1 it shall comply with all health and safety and security requirements that apply at the Site;
- 2.6.2 it has, or will obtain prior to the commencement of the Works, all necessary licences, consents and permissions required for the execution of the Works;
- 2.6.3 the personnel used by the Contractor in connection with the Works are properly qualified, trained and, if required by law, licenced;
- 2.6.4 it will comply with all environmental and labour laws and in particular the Factories and Industrial Undertaking Ordinance No.34 of 1995 (as amended) in relation to employment of women and young persons;
- 2.6.5 it will not employ illegal employees and that it will ensure that all foreign employees have the necessary work permits;
- 2.6.6 it will not pay an effective wage to its workers lower than the standard set by the Minimum Wage Ordinance Cap. 608;
- 2.6.7 its employees have, or will comply prior to the commencement of the Works, with all laws and regulations, including but not limited to health and safety rules and regulations and employment laws;
- 2.6.8 it has purchased, or will obtain prior to the commencement of the Works, purchase comprehensive general liability insurance for a minimum coverage as set out within the Contractor Works Order and, if no such amount is stated, then a minimum amount equivalent to five times the Contract Price;
- 2.6.9 it has adequate insurance coverage in place in respect of the Works (including those policies set out within the Contractor Works Order and workers compensation insurance) and shall produce when required by the Company evidence of such insurance being in place together with evidence that payment of the premium has been received by the insurer;
- 2.6.10 it shall co-operate in good faith with the Company in all matters relating to the Works and shall comply with the reasonable and lawful instructions of the Company;
- 2.6.11 it shall notify the Company of any relevant laws, regulations, consents and licences applicable to the Company in relation to:
- (a) its carrying out the Works at the Site; and/ or
- (b) the type of Works contemplated under the Contract.
- The Company shall not be liable for any Loss suffered by the Contractor in the event that the Contractor fails to comply with this Condition 2.6.
- 2.7 The Company shall have the right to inspect the Works at any time during the performance of the Works without prior written notice to the Contractor. The Contractor shall make any corrections to the Works that the Company identifies as not being in conformance with the Contract.
- 2.8 The plant, tools, equipment or other property belonging to or provided by the Contractor, its servants or agents shall be at the sole risk of the Contractor and any Loss or damage to the same shall be the sole liability of the Contractor who shall indemnify the Company against any Loss in respect thereof. Any insurance against such loss or claim shall be the sole concern of the Contractor.
- 2.9 The Contractor shall designate a senior employee to be the Contractor's representative. Such representative shall be well conversant with Works, competent and fully authorised to coordinate the Works.

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- 2.10 The Contractor shall keep and maintain written records including in relation to: the progress of the Works; attendance records; training records and certifications of employees; history of accidents; incidents; citations; prosecutions; records testing and inspection of safety gear, lifting equipment, electrical tools and other equipment.
- 2.11 The Contractor shall be fully responsible and liable for the acts and omissions of the Contractors (and its sub-contractors) personnel, servants and agents. The Contractor shall be fully responsible for all wages, overtime payments, rest day and public holidays, wages, non-productive time, meal allowances, travelling time and expenses, fares, transport, insurance, accommodation and statutory contributions provided by law payable to its personnel.
- 2.12 The Company shall not be liable in respect of any Loss payable in respect of or in consequence of any accident or injury to any worker or other person in the employment of the Contractor or its sub-contractors (save to the extent that such accident or injury is caused by the negligence of the Company) and the Contractor shall indemnify and keep indemnified the Company against all such Loss whatsoever in respect thereof.
- 2.13 The Company shall be entitled to require the Contractor to remove any of the Contractor's (or any of its sub-contractors') employees who the Company considers to have committed misconduct or who have been incompetent or negligent in the performance of the Works.
- 2.14 If requested to do so by the Company, the Contractor shall within two Working Days of such request submit its written resourcing and manpower plan (Resourcing and Manpower Plan) for approval by the Project Manager. The Contractor's Resourcing and Manpower Plan shall provide the name, discipline, accreditations and qualifications of each the Contractor's personnel and the personnel of its subcontractors required to complete the Works and divided by task where appropriate. Once the Resourcing and Manpower Plan has been approved by the Project Manager, the Contractor shall ensure that any changes to the approved Resourcing and Manpower Plan are submitted to the Project Manager for approval. The Contractor shall only utilise personnel on the Site in accordance with the approved Resourcing and Manpower Plan.

3 CONTRACT PRICE

- 3.1 In consideration of the execution of the Works by the Contractor, the Company shall pay to the Contractor the Contract Price.
- 3.2 The Contractor shall invoice the Company on completion of the Works, unless agreed otherwise.
- 3.3 Unless otherwise specified in the Contractor Works Order, all sums payable to the Contractor under the Contract shall be paid within 60 days.

- 3.4 Whenever under the Contract any sum of money shall be recoverable from or payable by the Contractor to the Company, the same may be deducted from any sum then due or which at any time thereafter may become due from the Company under this or any other contract. Due exercise of rights under this clause shall be without prejudice to any other rights or remedies available to the Company under the Contractor Works Order or which otherwise may be available at law or in equity.

4 (A) TERMINATION FOR CAUSE

- 4(A)1 Without prejudice to any other rights or remedies to which it may be entitled, the Company shall have the right at any time by giving notice in writing to the Contractor to terminate the Contractor Works Order or the Contract immediately if:

- 4(A)1.1 the contract between the Customer and the Company is terminated; or
- 4(A)1.2 the Contractor commits a material and/or persistent breach of any of the Conditions and (if the breach is capable of remedy) the Contractor fails to remedy it within seven (7) days of receipt of notice in writing requiring remedy of the breach.

4(B) TERMINATION FOR CONVENIENCE

- 4(B).1 The Company may by written notice at any time, and without cause, terminate the Contract. Upon receipt of such written notice, the Contractor shall :-
- 4(B).1.1 cease operations as directed in the notice;
- 4(B).1.2 take all actions necessary, as directed in the notice, for the protection and preservation of the Works; and
- 4(B).1.3 except for Works directed to be performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.
- 4(B).2 In case of such termination, the Contractor shall however be entitled to receive payment for Works executed, and costs to that date then incurred, such amounts to be payable by the Company within sixty (60) days of the date on which the Contractor's invoice is received by the Company in respect of the same

4(C) SUSPENSION RIGHTS

- 4(C).1 Without prejudice to Condition 4(B).1, the Company may by written notice at any time, and without cause, order the Contractor to suspend the execution of the whole or any part of the Works for the time being or for a specified period.
- 4(C).2 Upon receipt of written notice from the Company pursuant to 4(C).1:

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4(C).2.1 the Contractor shall stop work immediately and comply with any directions with regards to the orderly suspension of the Works which may be given by the Company; and

4(C).2.2 the Company shall pay to the Contractor all sums due to the Contractor for Works executed, and costs to the date of receipt of the notice of suspension.

4(C).3 All sums payable by the Company to the Contractor under this Condition 4(C) shall be payable by the Company within sixty (60) days of the date on which the invoice is received by the Company in respect of the same.

5 CONSEQUENCES OF TERMINATION

5.1 Upon termination or expiry of the Contract, howsoever caused or occasioned:

5.1.1 all existing Contractor Works Orders shall terminate automatically;

5.1.2 the Contractor may enter the Site and take possession of the Machinery.

5.2 The termination of the Contract however arising will be without prejudice to the rights and duties of either party accrued prior to termination or expiry. The Conditions which impliedly or expressly have effect or continue after termination or expiry will continue to be enforceable notwithstanding termination or expiry of the Contract.

6 LIMITATION OF LIABILITY

6.1 Subject to the provisions of Condition 6.3, the Company shall not be liable to the Contractor for any of the following:

6.1.1 loss of profits;

6.1.2 loss of business;

6.1.3 loss of anticipated savings;

6.1.4 loss of revenue;

6.1.5 loss of opportunity;

6.1.6 loss of contracts;

6.1.7 loss of data;

6.1.8 loss of goodwill or reputation;

6.1.9 special, indirect or consequential loss; or

6.1.10 delay in performing or any failure to perform its obligations under this Contract to the extent that such delay or failure was caused or contributed to by the act or omission of the Contractor, and in each case whether arising under or in connection with this Contract, whether in contract, tort (including negligence) or otherwise, and irrespective of whether any of the above are direct or indirect loss or damage.

6.2 The limitations in Condition 6.1 shall not apply to any liability:

6.2.1 for death or personal injury caused by negligence;

6.2.2 for fraud or fraudulent misrepresentation; or

6.2.3 that cannot be excluded by law.

6.3 The Company shall not be liable under this Contract in respect of

any individual claim (or a series of claims arising from substantially identical facts or circumstances) where the liability agreed or finally judicially determined in respect of such claim or series of claims does not exceed HK\$100,000.

6.4 The aggregate liability of the Company, whether in contract, tort (including for negligence) or for breach of statutory duty (howsoever arising), misrepresentation or otherwise in connection with this Contract, shall be limited to an amount equal to the Contract Price to be paid by the Company to the Contractor in respect of Works executed.

6.5 Any claim, from one party to the other, that the other party is liable for breach of any terms of the Contract shall be given by the claiming party, in writing to the breaching party, within 6 months after the relevant breach has been discovered by the party claiming such breach.

6.6 The Contractor agrees to indemnify the Company against any damage, Loss, debt, or payment actually or directly borne or made by the Company to the Customer or any third party as a result of a breach of the Contract by the Contractor, or any representations and warranties in these Conditions being untrue, inaccurate or misleading.

7 CONFIDENTIALITY

7.1 Each party shall keep, and shall procure that their employees, agents, representatives and sub-contractors shall keep, in strict confidence, all Confidential Information received from the other party or which otherwise comes into its possession. Each party shall restrict disclosure of such Confidential Information to such of its employees, agents or sub-contractors as need to know it for the purpose of discharging its obligations under the Contract.

7.2 This Condition 7 shall apply during the continuance of the Contract and after its termination or expiry howsoever arising without limitation in time.

7.3 The Contractor shall not, without the prior written consent of the Company, publicly announce or advertise in any form that it is providing services to the Company and/or its relationship with the Company pursuant to the terms of the Contract.

8 INTELLECTUAL PROPERTY

8.1 All Intellectual Property Rights of either party in existence prior to the date of the commencement of the Works under the Contract (**Background IPR**), will be owned by and shall remain vested in the party in whom the Background IPR was owned and vested in prior to the date of the commencement of the Works under the Contract.

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- 8.2 Subject to Condition 8.3 and without prejudice to Condition 8.1, all Intellectual Property Rights produced and/or arising from the performance of the Contract shall vest and remain solely and exclusively vested in the Company (and to the extent the same are not already vested in the Company, the Contractor hereby assigns to the Company with full title guarantee and free from all third party rights, all such Intellectual Property Rights). For the avoidance of doubt, all Intellectual Property Rights in the Works Deliverables shall vest in and be the exclusive property of the Company.
- 8.3 The Contractor hereby grants to the Company a royalty-free and non-exclusive licence (and the right of sub-licence to the Customer) to use its Background IPR to the extent required to obtain the benefit of the Works.
- 9 ASSIGNMENT AND SUB-CONTRACTING**
- 9.1 The Contractor shall not assign the whole or any part of the Contract or any interest in it without the prior written consent of the Company.
- 9.2 The Company shall be entitled to assign or novate the whole of, or in part, its rights and obligations under this Contract at any time without the Contractor's consent to any third party including but not limited to any member of its group. Where the Company requires assignment in accordance with this clause, the Contractor shall execute any documentation and do such acts as are required to give effect to such assignment or novation.
- 9.3 The Contractor shall not sub-contract the execution of the Works or part thereof without the prior written consent of the Company (such consent not to be unreasonably withheld or delayed). The Contractor shall have full responsibility for the performance of its sub-contractors.
- 10 HEALTH AND SAFETY**
- 10.1 The Contractor shall observe all health and safety rules and regulations that apply at the Site and/or in relation to the Works.
- 10.2 The Contractor shall work in a safe and environmentally responsible manner at all times.
- 10.3 The Contractor shall ensure that its employees that work at the Site have:
- 10.3.1 possession of a valid Construction Industry Safety Training Certificate; and
 - 10.3.2 received safety induction training.
- 10.4 The Company shall provide Site inductions to the number of Contractor's personnel as set out in the Works Order or, if the number of the Contractor's personnel for Site inductions is not specified in the Works Order, the number of personnel set out within the Contractor's Resourcing and Manpower Plan approved in accordance with Condition 2.14. The Company shall be entitled to charge the Contractor the Company's cost of carrying out any additional inductions at HK\$2,000 per additional induction to be deducted from the Contract Price in accordance with Condition 3.4.
- 10.5 The Company shall be entitled at any time to conduct skills-based trade tests in respect of any of the Contractor's employees that work at the Site in order to validate the Contractor's compliance with Condition 2.6.3.
- 10.6 The Contractor shall ensure that necessary items of protective clothing and equipment (**PPE**) are provided, inspected and maintained throughout the progress of the Works for all of its employees and operators working at the Site. PPE shall include but not be limited to: orange coloured helmet; safety glasses; safety boots (safety shoes shall not be acceptable); masks / respirators; face shield; hearing protection; and gloves. All PPE shall conform to BS:EN standard. The Contractor shall ensure that its employees and operators are trained and competent to use the PPE in accordance with the manufacturer's specifications and the Company's and/or Site's safety rules and procedures.
- 10.7 The Contractor shall ensure that tools used by its employees are inspected and maintained. The Contractor shall ensure that its employees and operators are trained and competent to use the tools in accordance with the manufacturer's specifications and the Company's and/or the Site's safety rules and procedures.
- 10.8 The Contractor shall ensure that all lifting equipment, slings and tackles used at the Site are adequate and regularly inspected and maintained by a competent person. The Contractor shall ensure that inspection of such equipment is recorded in an appropriate register in accordance with applicable regulations and the Company's requirements. All lifting appliances must clearly display their maximum safe working load.
- 10.9 The Contractor shall ensure all risks to employees, other individuals and the environment are identified and effectively controlled. If unsafe or environmentally unsound conditions exist or are identified, the Contractor shall take immediate action to address them.
- 10.10 The Contractor shall notify the Company as soon as it becomes aware of any health and safety hazards and/or failures to observe the health and safety rules and regulations and any other security requirements that apply at the Site and/or in relation to the Works.

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- 10.11 The Contractor shall report to the Company in writing immediately (but in any event within 24 hours) of any injury or dangerous occurrence to the Contractor's employees that occurs in connection with performance of the Works. The Contractor will cooperate with the Company in relation to the investigation of such incidents. In the event that any of the Contractor's personnel suffers any personal injury, irrespective of whether a claim for compensation or not, the Contractor shall without delay notify the Commissioner of Labour in such form as the Commissioner of Labour may require and shall forward a copy of such notification to the Company.
- 10.12 The Contractor shall provide all necessary supervision, having regard to the nature and extent of the Works, to secure the proper and safe execution of the Works in accordance with the Contract, including without limitation:
- 10.12.1 the provision of a competent and authorised agent or charge man skilled in the type of work being executed and approved by the Project Manager and who shall be on the Site at all times while the Works are in progress; and
- 10.12.2 a safety supervisor with the necessary qualification in safety supervision with responsibility for the coordination, training, supervision, inspection and ensuring compliance with the Company and the Site safety rules and procedures.
- 10.13 The Contractor shall provide adequate first aid facilities and equipment in accordance with applicable laws and regulations
- 10.14 The Contractor shall ensure that any material or substance brought onto the Site which has health, fire or explosion risks must be used and stored in accordance with application regulations, Customer requirements and current recommendations, and that information in the form of a Safety Data Sheet (**SDS**) must be provided to any person on site who may be affected by such risk.
- 10.15 The Contractor shall ensure that workplaces are kept neat and tidy and that all debris and waste are diligently cleared and disposed of in appropriate containers in compliance with any application SDS and applicable laws and regulations and otherwise in an environmentally sound manner.
- 10.16 Where it is necessary for the Contractor to conduct hot work in the performance of the Works, the Contractor shall ensure that adequate protection is given to all other materials and structure and that suitable fire extinguishers are made readily available in the vicinity where such work is proceeding.
- 10.17 The Contractor shall perform the Works in a way to make best use of the normal working hours of the Company and the Site. The Contractor should ensure that its employees are afforded sufficient rest times.
- 10.18 The Contractor shall carry out frequent audits and inspections to ensure compliance of its employees with the Company's safe working practices and that suitable site conditions are provided.
- 10.19 The Contractor shall permit inspection or audit by the Company (or its authorised representative) at any time in relation to the performance of the Works. The Company shall be entitled to instruct the Contractor to cease performance of the Works immediately in the event that unsafe or environmentally unsound conditions are identified by the Company.
- 10.20 The Contractor shall perform a risk assessment before the commencement of the Works and re-assess according to the standards set by the Company or where there are major changes to the Site or working environment.
- 10.21 The Contractor shall perform daily pre-work risk assessment (**PWRA**) as required by the Company and arrange control measures to be taken for the identified hazards(s) before work. The Contractor shall ensure that all of its employees and operators working at the Site shall sign onto the PWRA in the form provided by the Company before work. Each employee and operator of Contractor signing onto the PWRA shall record their Company provided staff number, signature and time of signature or sign on by an electronic means approved by the Company.
- 10.22 The Contractor shall also provide during the Maintenance Period (where applicable) such supervision as the Company may require.
- 10.23 The Contractor shall participate in all meetings required by the Company including but not limited to morning briefings, morning exercises and project progress meetings.
- 11 PANDEMIC AND COVID 19**
- 11.1 The Contractor shall comply with the Company's Pandemic Planning (COVID 19) procedure (HSP 24-02) as may be amended by the Company from time to time.

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12 GENERAL

12.1 This Contract set out the entire agreement between the parties in relation to the subject matter hereof and supersedes any previous agreement relating to the subject matter of the Contract, whether written or oral. Each party acknowledges and agrees that in entering into the Contract it places no reliance on any representation or warranty in relation to the subject matter of this Contract, nor shall it have any remedy in relation to the subject matter of the same save as expressly set out in the Contract. The only remedy available to either party for breach of such warranties or representations shall be for breach of contract under the terms of this Contract. Nothing in this Condition or in this Contract shall operate so as to exclude or restrict any remedy or liability for fraud or fraudulent misrepresentation.

Any notice to be given under the Contract shall be in writing and may be made or delivered by one party hereto to the other at the registered office of the party or to such other address as such party may have notified to the other party giving such notice for the purposes of this Condition and shall be deemed to have been made or delivered by letter, when left at the address or, if sent by prepaid first class recorded delivery, forty eight hours (48) after posting. If such notice arrives on a day which is not a Working Day, it shall be deemed to have been delivered on the next following Working Day.

12.2 The Contractor is appointed as an independent contractor and neither party shall have the authority to act in the name of or otherwise bind the other party in any way, whether contractually or otherwise.

12.3 If any provision of the Contract is held by any court or other competent authority to be void or unenforceable (in whole or part), the other provisions of the Contract and the remainder of the affected provisions shall continue to be valid.

12.4 The rights and remedies provided in the Contract are cumulative and not exclusive of any rights or remedies otherwise provided by law.

12.5 The failure of a party to exercise or enforce any right under the Contract shall not be deemed to be a waiver of that right nor operate to bar the exercise or enforcement of it at any time or times thereafter.

12.6 A person who is not a party to this Contract has no right under the Contracts (Rights of Third Parties) Ordinance (Cap. 623) to enforce any of its terms.

12.7 Save as expressly set out in this Contract, no variation of the Contract shall be binding upon the parties unless the same is in writing signed by a duly authorised representative of both the Company and the Contractor.

12.8 Any dispute or difference arising out of or in connection with operational matters between HIS and the Contractor shall be referred to and finally resolved by arbitration through the Hong Kong International Arbitration Centre (HKIAC) under the HKIAC Administered Arbitration Rules in force when the Notice of Arbitration is submitted. The number of arbitrators shall be one. The arbitration proceedings shall be conducted in English. The seat of arbitration shall be Hong Kong.

12.9 The Contract, and any non-contractual obligations arising out of or in connection with it, shall be governed by and construed in all respects in accordance with the laws of Hong Kong, and the Hong Kong courts shall have exclusive jurisdiction in all matters relating to the Contract (whether of a contractual or tortious nature or otherwise).

December 2022